



Constitution

Title: The club shall be known as the Strathkelvin Kayak Club.

Object: The object of the club shall be the encouragement of canoeing and the protection of the interests of its members.

Membership:

(a) **To whom open:** Membership shall be open to anyone interested in canoeing subject to the approval of the committee, which reserves the right the right to refuse membership without giving a reason.

(b) **Conditions of membership:** members must agree to be bound by the constitution and the rules of the club.

(c) Classes of membership

- 1) Senior: Eighteen years or over on the first of January
- 2) Junior: Under eighteen but over Twelve on the first of January
- 3) Family: Consisting of all members of one household

NB Any member who is fourteen years or over is entitled to vote at a general meeting and will be known as a voting member

General meetings

1) Annual General Meeting

The Annual General Meeting will be held in January or as soon as possible thereafter.

The agenda will be prepared by the committee and issued as part of the notice of the meeting at least seven days prior to the due date. Motions for discussion at the meeting not originating from the committee must be received in writing by the secretary, not less than fourteen days before the due date.

President, Vice President, Treasure and Secretary will be elected at the AGM.

No member may be elected to the same office for more than three consecutive years with the exception of persons holding the post of Secretary or Treasurer.

In the event that all four office bearers from the previous year should be voted off the committee at the AGM, the previous President will remain on the committee but will not hold any office.

The AGM will receive the annual report of the committee.

The Treasurer shall present to each AGM the audited accounts of the previous year.

Subscriptions and membership fees shall be fixed at the AGM.

An Auditor shall be elected at the AGM; this person shall not hold any other office or serve on the committee or any sub- committee.



2) Special General Meeting

The Secretary on receipt of a request for a special general meeting signed by at least eight voting members will call such a meeting as soon as possible.

3) Tellers

The president shall appoint two tellers at the start of each AGM.

4) Quorum

Seventeen voting members or two-thirds of the voting members shall form a quorum at the AGM.

In the event of a quorum not being reached, the meeting may continue or be postponed at the discretion of those present.

Management

A committee elected at the AGM shall manage the affairs of the club.

The committee shall consist of the above mentioned office bearers with four other persons.

Nominations for the committee must be proposed and seconded by voting members

The committee shall be empowered to engage in such activities and in such a manner, as they deem appropriate to further the objects of the club.

Amendments to the Constitution

Amendments to the constitution must be approved by two-thirds of the voting strength of those present at General Meeting. The proposed amendments signed by three voting members must be submitted to the Secretary at least fourteen days in advance of the due date of such a meeting.

Suspension or expulsion

Any breach of the rules of constitution or any conduct considered to be detrimental to the club by a member shall render that person liable to suspension or expulsion.

Property

The property of the club shall belong to the club as a whole and not to any individual member. It shall be accountable for at each AGM.

Safety Liability

1 The General Committee shall manage the affairs of the club. Financial or legal liability incurred in the rightful exercise of their office shall not however be the personal liability of the committee, but shall be the responsibility of the club as a whole.

2 All members or other persons who attend club tours or meetings do so at their own risk, and neither the club nor its officers can accept liability for loss or injury of any kind sustained while attending club tours or meetings.



Rules

1. **Safety**

Members must comply with the safety rules of the British Canoe Union.

2. **Equipment**

- a) Each club member must agree to accept responsibility, with all other club members, for the club's property and premises.
- b) Members may not use the club's property unless authorised by the committee or a person appointed by the committee.

3. **Damage to club equipment**

- a) Club equipment must not be used on Grade V /VI water.
- b) Private trips – equipment damaged on such trips must be repaired or replaced by the individual responsible.
- c) Club trips - damage to club equipment through conduct, which is likely to cause such damage, must be repaired or replaced by the individual responsible.

Note 1 repairs or replacements are to be made to the committee's satisfaction

Note 2 conduct referred to in 3 (c) will be judged by the trip leader.

4. **Committee Procedure**

The Committee shall meet at least four times a year. Members must be notified of meetings in advance (one week if possible). At such meetings a quorum of four is required.

5. Members will be expected to cooperate in the running of the club.

6. If notice of withdrawal is not received by the first of January in any year, a member shall be taken as renewing their membership. Any member who has not paid his subscription by the first January may, at the discretion of the committee be considered to have withdrawn from the club.

7. Subscriptions, membership fees etc shall be fixed at the AGM.

8. New members joining after 1st October will pay a subscription which will last through the current year.

9. All members must pass the 1 Star award or better within 1 year of membership. Any member failing to achieve this standard will have to reapply for membership (NB this will entail payment of the joining fee.)

10. **Disclosure of Information to SCA**

In order to satisfy SCA requirements members' names and addresses will be forwarded to the SCA for insurance policy compliance purposes.

Any member objecting to the above must do so in writing when renewing membership in January. Any such members must obtain personal SCA membership and be able to demonstrate to the committee that they have sufficient insurance to participate in Club activities